**Tempest Studios**

**Summer Camp Policies**

**Staff**

Cynthia Mazzant (Artistic Director) is the Director of our Summer Camp and will be joined through the summer by several Teaching Artists. All staff have appropriate clearances to work with children. Our classes are small and our Summer Camp Ratio is 1 Adult per 5/6 Students. In some of the workshops, the ratio is 1 Adult per 4 students. Our class size is capped at 12 to keep the classes small and to provide individualized attention.

**Covid-19/Health & Wellness**

Tempest follows the State College Boro Covid-Protocols.

Please note: Children who are sick will not be permitted to attend camp. If your child becomes ill while at camp, parents (or the emergency contact person) will be notified and are expected to pick-up their child in a timely manner. When appropriate, a doctor’s letter may be required for your child to return to camp. Staff are not permitted to administer any type of medication(s).

**Dress**

We will spend the day inside the studio with breaks and activities happening in our covered patio area. Comfortable clothing and shoes so that students can freely move about is required. We will have smocks and t-shirts available for craft activities, but also recommend that you send along a top that can be used for making messes. Please label all personal items/backpacks to help us gather individual belongings.

**Full Day Camp Lunch**

Students need to bring a bagged lunch (only if a full-day camper). Refrigeration will not be available.

Snacks will be provided during the day along with water. Please make sure to let us know if your student(s) have any food allergies during the registration process. If we have a student with nut allergies in your section, we will issue a no-nut policy for the session.

**Deposit/Cancellation/Refund**

A $75 deposit is required at time of registration. The full amount of the camp is due by April 15. Payment plans are available, please contact us for details.

A full refund, minus a $25 Administration Fee, is available for cancellations 4 weeks or more days in advance of the first day of camp. Cancellations less than four weeks before the first day of camp are not eligible for refunds. The $25 Administration Fee applies to each program cancelled. If your child tests positive for Covid or has a family emergency, we will work with you to enroll them in another camp, provide credit for other programs, and/or issue a refund minus the $25 Administration Fee.

If a program is cancelled due to insufficient enrollment, every effort will be made to place campers in a similar program. If Tempest Productions cancels a camp session and is unable to place camper in a similar program a full refund will be issued.

**Cancellation Due to Medical or Emergency Circumstances**

In some cases, refunds may be granted after the cancellation and refund period for medical or emergencies circumstances only. A written notice of cancellation with explanation of medical or emergency circumstances must be provided for a refund request to be considered. Additional documentation may be requested. Partial or full refunds for medical or emergency circumstances will be at the discretion of Tempest Productions after reviewing the request. Refunds in full will be offered for campers or household member who have COVID-19 symptoms, exposure, or a positive test within two weeks of the start of camp session.

***Please contact us with any questions or concerns.***